Find and Connect with Suppliers on the Network

Reviewing Supplier Requests
1) Log Into the Ariba Network and Select Supplier Enablement

- **Go to** [buyer.ariba.com](http://buyer.ariba.com)
- **Enter your** Username and Password
- **Select** Login

- **Select the Supplier Enablement tab**
2) Select Active Relationships

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3) View Your Suppliers That Have Requested a Connection

- This shows a list of **Supplier-Initiated Relationship Requests** driven by visibility of your company on their Ariba Network instance.
  - **Select each supplier’s name** to accept or reject their connection request.
4) **Accept or Decline Your Supplier’s Connection Request**

- Selecting a supplier’s name on the previous screen will take you to the **Supplier Detail** screen where you can choose to accept or decline the connection request.
5) View the Confirmation and Return to Home

- This confirmation screen shows the result of your selection. Select Done to go back to your Home screen.